

**OPIOID SETTLEMENT FUND
2024 FISCAL YEAR FINANCIAL REPORT**

NOTE: PLEASE FIRST REVIEW THE ANNUAL REPORT'S [INSTRUCTION SHEET](#), DOWNLOAD AND SAVE THE FORM, THEN COMPLETE THIS FORM USING EITHER [ADOBE ACROBAT PRO](#) OR [READER](#)

NAME OF ENTITY: _____
 NAME & TITLE OF PERSON FILLING OUT REPORT: _____
 EMAIL: _____
 PHONE NUMBER: _____

Should all future opioid-related correspondence go to you? Yes No

NAME & TITLE: _____
 EMAIL: _____

INFORMATION ABOUT PAYMENTS THE SUBDIVISION RECEIVED *(All information required)*

Funds balance at end of FY 2023 (July 1, 2022-June 30, 2023):	\$
Settlement funds received in FY 2024 (July 1, 2023-June 30, 2024):	\$
Settlement funds expended in FY 2024 (July 1, 2023-June 30 2024):	\$
Settlement funds balance at end of FY 2024 (June 30, 2024):	\$

DETAILS ABOUT FUNDS RECEIVED DURING THE FISCAL YEAR *(All information required)*

Payment Date	Payment Amount	Source of Payment
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

Total Amount Received: \$ _____

INFORMATION ABOUT FUNDS EXPENDED ON APPROVED USES ([EXHIBIT A](#)) *(All information required) (Please attach additional pages if needed)*

Approved Use Section	Approved Use Subsection	Payment Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$

Total Amount Expended: \$ _____

I uploaded copies of the subdivision's budget sections or resolution(s) that support the subdivision's disbursements. Yes No

Add Attachments, *one at a time*: **ADD ATTACHMENT**

If "No," explain why the required documents are not attached:

I uploaded copies of other supporting records that the subdivision wants the Attorney General's Office and public to review. Yes No

Add Attachments, *one at a time*: **ADD ATTACHMENT**

PUBLIC RECORDS ACT NOTICE

This report and all uploaded documents are public records and will be published on the Attorney General's website at ag.idaho.gov. The Attorney General also will provide a copy of the report and all uploaded documents to the opioid settlement administrator and anyone who submits a public record request.

ACKNOWLEDGEMENTS

By typing my name below, I warrant that: (a) all information provided in this report is true and correct, (b) all opioid settlement funds expended by the subdivision were expended on approved uses as provided in [Exhibit A](#), and (c) I have the necessary authority to sign and submit this report on behalf of the subdivision.

SIGNATURE - *type name here*: _____

DATE: _____



CITY ORDINANCE NO. 4894

AN ORDINANCE OF THE CITY OF LEWISTON, TO BE TERMED THE "2024 ANNUAL APPROPRIATION ORDINANCE," APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY FOR ALL GENERAL AND SPECIAL MUNICIPAL PURPOSES OF THE CITY OF LEWISTON, IDAHO, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with Idaho Code § 50-1002, the City Council of the City of Lewiston, Idaho has prepared and tentatively approved an annual budget, including an estimate of total revenues anticipated and expenditures necessary for the fiscal year commencing October 1, 2023 and ending September 30, 2024;

WHEREAS, pursuant to public notice, as required by law, a public hearing on the aforesaid proposed budget was held on August 14, 2023; and

WHEREAS, pursuant to Idaho Code § 50-1003, the City of Lewiston is required to pass an annual appropriation ordinance prior to the commencement of the ensuing fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: This ordinance shall be known as the 2024 Annual Appropriation Ordinance.

SECTION 2: The following sums of money, or as much thereof as may be authorized by law, needed or deemed necessary to defray all expenses and liabilities of the City of Lewiston, Idaho, are hereby appropriated for the general and special municipal and corporate purposes of the City of Lewiston as hereinafter specified for the fiscal year commencing October 1, 2023 and ending September 30, 2024.

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For general and special municipal and corporate purposes:

A. <u>GENERAL GOVERNMENT FUNDS</u>	<u>AMOUNT APPROPRIATED</u>
GENERAL FUND	
Legislative	\$ 1,051,270
Executive	459,790
Human Resources	570,710
Legal Services	674,430
Parks & Facilities	3,491,710
Police Protection	9,827,470
Fire Protection	9,877,700
Community Development	1,813,930
Recreation	734,400
Finance	1,585,320
Contingency	150,000
Public Safety	50,000
Property Preservation Account	470,000
Golf	588,130
Uncollectible Account	200,000
Building Reserve Fund	6,400,000
Settlement *	175,000
Insurance Trust	406,820
TOTAL GENERAL FUND	\$ 38,526,680
<i>* This is where fund from opioid Settlement are appropriated.</i>	
OTHER GOVERNMENT FUNDS	
Worker's Compensation Fund	\$ 601,000
Cemetery Fund	335,670
Transportation Fund	4,475,280
Library Fund	1,609,270
Fleet Maintenance Fund	1,742,940
Information Systems Fund	1,176,850
Police Retirement Fund	1,288,000
Public Transportation	2,480,060
Perpetual Care Fund	54,000
TOTAL OTHER GOVERNMENT FUNDS	\$ 13,763,070
TOTAL GOVERNMENT FUNDS	\$ 52,289,750

B. ENTERPRISE FUNDS

Water Fund	\$ 6,244,180
Wastewater Fund	6,676,890
Stormwater Fund	1,248,890
Sanitation Fund	6,973,770
TOTAL ENTERPRISE FUNDS	<u>\$ 21,143,730</u>

C. CAPITAL FUNDS

Capital Projects Fund	\$ 4,343,030
Water Fund	11,233,000
Wastewater Fund	10,875,820
Stormwater	670,000
Sanitation Fund	317,500
Economic Development Fund	3,888,190
Fleet Maintenance Fund	2,144,000
Information Systems Fund	200,000
TOTAL CAPITAL FUNDS	<u>\$ 33,671,540</u>

D. SPECIAL ASSESSMENT FUND

Business Improvement District	\$ 200,000
SUBTOTAL	<u>\$ 107,305,020</u>
DOUBLE BUDGETING	
Less Transfers	(50,000)
Less Depreciation	<u>(5,770,190)</u>
GRAND TOTAL	<u><u>\$ 101,484,830</u></u>

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SECTION 3: This ordinance shall take effect and be in full force from and after its passage and publication.

PASSED this 27th day of August 2023.



CITY OF LEWISTON

By: [Signature]
Daniel G. Johnson, Mayor

ATTEST:

[Signature]
Tanya M. Brocke, Deputy City Clerk



CITY OF LEWISTON

PO Box 617 • Lewiston, ID 83501
208.746.3671 • www.cityoflewiston.org

Purchase Order

Fiscal Year 2024

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **22401895-00**

BILL TO

ACCOUNTS PAYABLE
CITY OF LEWISTON
PO BOX 617
LEWISTON ID 83501
AP@CITYOFFLEWISTON.ORG

Delivery must be made within doors of specified destination.

VENDOR

LEXIPOL LLC
2611 INTERNET BLVD STE 100
FRISCO TX 75034-9085

SHIP TO

FINANCE
CITY OF LEWISTON
1134 F ST
LEWISTON ID 83501

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference
469-731-0845		12402021	

PO Date	Vendor Number	Date Required	Freight Method/Terms	Department/Location
02/28/2024	4443	02/28/2024		FINANCE

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
1	PD - CORDICO LAW ENFORCEMENT WELLNESS APP The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading PD - CORDICO LAW ENFORCEMENT WELLNESS APP 01-520-521-83230- \$9,999.00	1.0	EACH	\$9,999.000	\$9,999.00

By _____
Purchasing

PO Total	\$9,999.00
-----------------	-------------------



Invoice

#INVCOR123545

03/1/2024

PO 22401895

R 3/7/24

CB

Bill To
Lewiston Police Department
PO Box 617
Lewiston ID 83501
United States

End User
Lewiston Police Department



MAR 07 2024

Terms	Due Date	PO #	Contract Term
Net 30	03/31/2024		04/1/2024 to 03/31/2025

Description	Qty	Rate	Amount
Cordico Law Enforcement Wellness App	1	\$9,999.00	\$9,999.00



Inv# INVCOR123545 \$ 9,999.00
LEXIPOL LLC
03/01/2024 # Pages 1 FP1 DOC350S17917
PO# 22401895

Subtotal	\$9,999.00
Tax Total (%)	\$0.00
Invoice Total	\$9,999.00
Amount Paid	\$0.00
Amount Due	\$9,999.00

[Click here to submit your accounting inquiry](#)

RECEIVED
MAR 07 2024
FINANCE DEPT.

Lexipol now has an easier way for you to view/pay your invoices. Please set up/login to your account today at LEXIPOL CUSTOMER PORTAL. If you have difficulty logging in, please click on the reset password link, reset your password, and attempt logging in again.

Please Make Checks Payable to:
Lexipol, LLC
2611 Internet Blvd, Suite 100
Frisco, Tx 75034-9085



Lewiston Police Department Memorandum

To: Lewiston Finance Department

From: Chief Jason Kuzik JK

Date: 4/20/2023

Re: Cordico

To whom it may concern,

Officer wellness has always been a priority for me and I have found a capable and robust resource along with a practical funding source. Cordico wellness resources resolves the challenges facing LPD regarding a wellness program, providing personnel in a stressful occupation and their family members with on-demand access to confidential, relevant and effective wellness resources. The Cordico wellness app offers a complete range of self-assessments as well as continuously updated videos, guides and articles on more than 60 behavioral health topics. We can also incorporate agency-specific content as well as one-touch access to peer support, therapists, and chaplains.

Personnel can get help on common issues such as trouble sleeping, dealing with tough incidents, alcohol/drug dependency assessment, financial wellness and benefit from a wide range of resources to support work/life balance and career longevity. The contract is renewable yearly and can easily be cancelled if the application does not work well for the department. The contract has been reviewed by the city attorney's office.

To ensure compliance with the Opioid settlement disbursement justifications, I spoke with Stephanie Guyon at the Idaho Attorney General's Consumer Affairs Office. She advised it would be an appropriate use of the funds to purchase an officer wellness program (please reference the attached email).

Respectfully submitted,

JK/jk507



Jason Kuzik <jkuzik@cityoflewiston.org>

cordico

Stephanie Guyon <stephanie.guyon@ag.idaho.gov>
To: Jason Kuzik <jkuzik@cityoflewiston.org>

Wed, Apr 19, 2023 at 7:25 PM

Chief Kuzik,

Thank you for taking the time earlier today to discuss Lewiston PD's proposed use of its opioid abatement funds. As we discussed, it appears to the Attorney General's Office that Lewiston PD's purchase of the CordicoShield Law Enforcement Wellness App falls within the scope of Exhibit A, paragraph 1.2, which authorizes the use of opioid abatement funds to provide wellness and support services to first responders who experience secondary trauma associated with opioid-related emergency events.

If my office can be of further assistance, please let me know.



Stephanie N. Guyon | Deputy Attorney General
Consumer Protection Division
Office of the Attorney General | State of Idaho
D: 208-334-4135 | O: 208-334-2424 | W: ag.idaho.gov

[Quoted text hidden]

[City of Lewiston]

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 **Exhibit-A-Approved-Uses.pdf**
189K

COL Opioid Abatement Framework Plan

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies.

FUNDNG: It is estimated COL will receive \$66,000 annually for 15 years.

\$127,891,566 x 40% (local allocation) - 10% (legals fees) x 2.018% (Lewiston share) / 15 years

Description	Action	Funding
COMMUNITY SUPPORT		
Provide comprehensive wrap-around services to individuals with related conditions, including housing, transportation, education, job placement, job training, or childcare.	Housing assistance	
peer support, community-based services	Cordico	
Transportation		
education, job placement, childcare		
WORKFORCE		
Hire or train behavioral health workers to provide or expand related services.	Salary for LE	
Support centralized call centers that provide information and connections to appropriate services and support.	Salary for dispatch—Salary for dedicated call taker	
Active outreach strategies such as the Drug Abuse Response Team (DART) model.	Salary for LE	
Officer prevention strategies, such as the Law Enforcement Assisted Diversion (LEAD) model.	Salary for LE—Part of Cordico	
Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.	Salary for LE—Purchase Cordico	
Provide resources to staff government oversight and management of opioid abatement programs.	Salary for LE	
REGIONAL		
Support Health District programs for screening, brief intervention, and referral to treatment (SBIRT).	Funding for the Health District	
Statewide, regional, local or community regional planning, goals for reducing harms related to the opioid epidemic, treatment intervention services, and to support training and technical assistance and other strategies.	Funding for Health District	
SCHOOLS		
Support schools in SBIRT	Funding for schools /ROs	
Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child.		

Enable school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.		
TRACKING		
Purchase automated version of SBIRT and support ongoing costs of the technology	Purchase software	
Expand, improve, or develop data tracking software and applications for overdoses/naloxone revivals.	Supplement Command Central Purchase	
TRAINING		
Training for personnel of emergency room, detox centers, recovery housing.		
Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.	Training for first responders, students or other supporting professionals.	
Educate law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.		
EVIDENCE-BASED OR EVIDENCE-INFORMED PROGRAMS		
“Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services		
Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.	Evidence gathering Methadone dosing and low threshold approaches to treatment. Medication-Assisted Treatment (MAT)	
Support screening for fentanyl in routine clinical toxicology testing.		
PREGNANCY, BABIES AND CHILDREN		
Expand comprehensive evidence-based treatment, recovery support, expand services for better continuum of care with infant-need dyad of NAS babies and their families.		
Support for Children’s Services – Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.		
OUTREACH		
Fund media campaigns to prevent opioid misuse.		