

**OPIOID SETTLEMENT FUND
2024 FISCAL YEAR FINANCIAL REPORT**

NOTE: PLEASE FIRST REVIEW THE ANNUAL REPORT'S [INSTRUCTION SHEET](#), DOWNLOAD AND SAVE THE FORM, THEN COMPLETE THIS FORM USING EITHER [ADOBE ACROBAT PRO](#) OR [READER](#)

NAME OF ENTITY: _____

NAME & TITLE OF PERSON FILLING OUT REPORT: _____

EMAIL: _____

PHONE NUMBER: _____

Should all future opioid-related correspondence go to you? Yes ☐ No ☐

NAME & TITLE: _____

EMAIL: _____

INFORMATION ABOUT PAYMENTS THE SUBDIVISION RECEIVED *(All information required)*

Funds balance at end of FY 2023 (July 1, 2022-June 30, 2023):	\$
Settlement funds received in FY 2024 (July 1, 2023-June 30, 2024):	\$
Settlement funds expended in FY 2024 (July 1, 2023-June 30 2024):	\$
Settlement funds balance at end of FY 2024 (June 30, 2024):	\$

DETAILS ABOUT FUNDS RECEIVED DURING THE FISCAL YEAR *(All information required)*

Payment Date	Payment Amount	Source of Payment
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

Total Amount Received: \$ _____

INFORMATION ABOUT FUNDS EXPENDED ON APPROVED USES ([EXHIBIT A](#)) *(All information required) (Please attach additional pages if needed)*

Approved Use Section	Approved Use Subsection	Payment Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$

Total Amount Expended: \$ _____

I uploaded copies of the subdivision's budget sections or resolution(s) that support the subdivision's disbursements. Yes ☐ No ☐

Add Attachments, *one at a time*: **ADD ATTACHMENT**

If "No," explain why the required documents are not attached:

I uploaded copies of other supporting records that the subdivision wants the Attorney General's Office and public to review. Yes ☐ No ☐

Add Attachments, *one at a time*: **ADD ATTACHMENT**

PUBLIC RECORDS ACT NOTICE

This report and all uploaded documents are public records and will be published on the Attorney General's website at ag.idaho.gov. The Attorney General also will provide a copy of the report and all uploaded documents to the opioid settlement administrator and anyone who submits a public record request.

ACKNOWLEDGEMENTS

By typing my name below, I warrant that: (a) all information provided in this report is true and correct, (b) all opioid settlement funds expended by the subdivision were expended on approved uses as provided in [Exhibit A](#), and (c) I have the necessary authority to sign and submit this report on behalf of the subdivision.

SIGNATURE - *type name here*: _____

DATE: _____

SUBMIT

COMMISSIONERS PROCEEDINGS

January 8, 2024

The Board of County Commissioners (BOCC) met in regular session pursuant to recess of January 2, 2024. Chairman Frazier called the meeting to order at 8:00 A.M. Roll Call. Also present was Commissioner Mike Ryan and Commissioner Rick Miller.

Minutes and reports received, reviewed and placed on file: Statement of Treasurer's Cash

December 2023 expense claims were approved and ordered to be paid in the following amounts: Current Expense-\$47268.29; Road & Bridge-\$67147.94; Ambulance-\$26,286.72; Consolidated Election-\$129.39; District Court-\$478.93; County Fair-\$32,300.00; Justice-\$45,808.58; Drug Court-\$80.29; Social Services-\$17,385.32; Parks and Recreation-\$90.07; Revaluation-1349.60; Enhanced 911-\$6284.95; Solid Waste-\$1019.24; Weeds-\$355.18; Waterways-\$2,742.86; Amer. Rescue Plan-\$49,544.87; Dent Bridge Trust-\$52.61; Insurance and Grant Trust-\$1,959.81; Orofino Ambulance Trust - \$593.16; Cat Fund Trust - \$714.73; Sex Offender Reg. Fee-\$160.00. Total expenses for December \$272,020.31.

Agenda Changes: No changes were necessary.

New/Ongoing/Other Business: The Board approved and signed expense claims. The Board reviewed liquor license renewals for Elk River Lodge & General Store, Fiesta En Jalisco, Ponderosa/Brass Rail, Cardiff Store, Deanos and High Country Inn.

Chair Frazier made the motion to approve and sign liquor license renewals; Commissioner Miller seconded motion; all voted yes; motion passed unanimously.

The Board reviewed the Commissioners Minutes for January 2, 2024.

Commissioner Miller made the motion to approve and sign the Commissioners Minutes; Chair Frazier seconded the motion; the motion passed unanimously.

The Board reviewed the Commissioners News Release for January 2, 2024.

Commissioner Ryan made the motion to approve and sign the News Release; Commissioner Miller seconded the motion; motion passed unanimously.

Clearwater County Court Coordinator Adrian Kiefer needed approval for Treatment Court Reimbursement Agreement for Advancement of Opioid Settlement Funds. Ms. Sydney Bradley is currently participating in a treatment court program in Clearwater County. Pursuant to the procedures adopted by the Board to provide funding for treatment and housing of individuals suffering from addiction and engaged in a treatment court program, as authorized by the Opioid Settlement Agreement between the State of Idaho and various Opioid manufacturers and distributors. A reimbursable advancement of \$850.00 payable to: Ruins to Recovery for the purpose of rent for 2 months post in-patient. The term of the agreement is obligor will reimburse Clearwater County for advanced funds as follows: Obligor

will make pay a minimum reimbursement amount of \$100 per month beginning on 6/01/2024. The loan payment is to be paid directly to the Clearwater County Treatment Court.

Commissioner Miller made the motion to approve the Treatment Court Reimbursement Agreement; Commissioner Ryan seconded the motion; motion passed unanimously.

Payroll Deputy Juli Kaiser met with the Board to give an update.

New Hires/Changes: Malia Warner – County Jail – new hire – wage \$20.70

At 8:14 A.M., a motion was made by Chair Frazier to hold a closed session to discuss medical indigents with Social Services Juli Kaiser, seconded by Commissioner Ryan. Chair Frazier declared the Board to be in closed session as authorized by Idaho Code 31-874. Chair, Aye; Commissioner Ryan, Aye; Commissioner Miller; motion carried unanimous.

The Board came out of closed session at 8:16 A.M.; Lien Releases were presented for cases #020816-12, #053017-43, #091201-48, and #022712-26. Chair Frazier made the motion to sign the releases as presented; Commissioner Ryan seconded the motion. All ayes, motion carried unanimous.

Road & Bridge Supervisor Rudy Knapik cancelled his time with the Board.

Dominic Ponozzo with CompuNet and Lauri Stifanick met with the Board regarding the IT Department. Sheriff Goetz and Lauren Routh attended the meeting. Mr. Ponozzo gave an update on rebates from Cisco for equipment purchases. CompuNet is going to use the rebates towards the completion of the Active Domain Migration Project by donating 150 hours of Matt Weeks' time towards the project. Some of Mr. Weeks' time was spent changing the admin password and making sure our system is secure.

The Board discussed the current interim services that CompuNet is providing. Mr. Ponozzo asked how the County felt the techs were doing. Mr. Goetz said "fair". He felt it was taking far too long to get new user profiles setup and then there have been issues after they are setup. Mr. Goetz said he thinks they are spending too much time in his office because profiles aren't being set up correctly. Mr. Ponozzo said he would look into. He also felt that once the desktops are set up that may elevate many of the problems.

Ms. Stifanick felt the techs were doing a good job and were addressing the issues as they were coming up. Lauren Routh asked about the ProVal Software update. Mr. Ponozzo thought they would be able to assist with that once the new servers are installed. He said they would be reaching out to all the vendors when they were ready to do the migration.

The Board discussed the Active Directory Migration Project. Mr. Ponozzo said 3 of the 6 phases were complete. He will get an invoice prepared for work-to-date so JoAnn Davis can see if the election grant funds can be used for this.

The Board agreed to meet with Mr. Ponozzo again in February for another update.

Chairman Frazier made a motion to move forward and complete the Active Directory Domain Migration Project; seconded by Commissioner Miller; motion carried unanimous.

Sheriff Goetz presented to the Board the fiber connection from the Courthouse to Annex Building. The quote was from CompuNet for the amount of \$3,445.20 which includes Cisco/Meraki Single Mode, installation services and shipping.

Commissioner Miller made the motion to sign; Commissioner Ryan seconded the motion. All ayes, motion carried unanimously.

Sheriff Goetz presented Marine Deputy Brian Brock paperwork on the Idaho Department of Parks and Recreation (IDPR) grant application for Waterways Improvement Funds (WIF). This is the application to fund a new outdrive for the 2007 Custom Weld I/O and electronics upgrade for both the 2007 Custom Weld I/O and 2011 Thunder Jet I/O in the fiscal year 2023-2024. The Board commits to spend \$12,163 for the WIF.

Chair Frazier made the motion to approve the grant application and a commitment letter; Commissioner Ryan seconded the motion; all voted yes; motion passed unanimously.

Treasurer Dawn Erlewine met with the Board to give an update in her department. Ms. Erlewine gave an update on cancellation of taxes and homeowners. The amount was \$24,453.82. The interest amount for December was \$39,484.36. The tax collection charge for 2023 was \$10,621,684.04. The December collections amount was \$6,009,396.04 million for taxes. The funds will get turned over today to the Auditor Office.

Commissioner Miller made the motion to approve and sign the cancellation report; Commissioner Ryan seconded the motion; motion carried unanimously.

At 11:00 a.m. the Board met to review and make a decision on two Conditional Use Permits. The Board met on November 27th for a public hearing by David Hueth c/o Zaremba Group, LLC located off of Highway 11, Weippe. The Board met again on December 4th to request a 30-day extension before a final decision is made on (ZC20230084) Conditional Use Permit by David Hueth c/o Zaremba Group, LLC. Chair Frazier gave an update on the Conditional Use Permit, 30-day extension was done. P&Z Commission recommended denying the Conditional Use Permit based off of Standard 10 which is that it does not devalue developed property.

Chair Frazier made the motion to uphold the P&Z findings that the application fails to comply with Conditional Use Permit (ZC20230084) due to the devaluation of property. Alternatively, the Board also stressed they have the discretion to approve or deny a Conditional Use Permit even if all the complied conditions are met. As there is no constitutional or statutory right requiring the permit to be issued as it is discretionary. The property is zoned in a residential zone. The City of Weippe has declined to annex the area in question or to seek re-zoning through the area of City impact process, indicating a lack of desire to change the primary characteristic of the property to commercial or mixed use. Accordingly, the Board exercises its discretion to deny the permit; Commissioner Miller seconded the motion; motion carried unanimously.

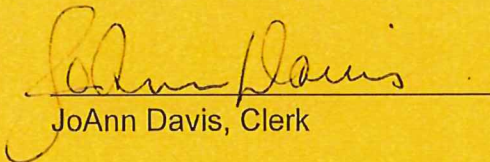
At 11:30 a.m. the Board met to make a decision on WEIS Towers, LLC (ZC20230108). Chair Frazier gave an update on the Conditional Use Permit, 30-day extension. The Board had a public hearing on December 4th and made a request for a 30-day extension. The Board had visited several cell towers. Chair Frazier said that based on the information that he received from P&Z findings of fact were accurate, he could not see any reason to deny the application. The property owner is making the request and has certain property rights.

Chair Frazier made the motion to approve the Conditional Use Permit as long as it meets the National Environmental Policy Act (NEPA) and Federal Communications Commission (FCC) requirements; Commissioner Ryan seconded the motion; motion carried unanimously.

Approve/Deny/Sign:

At 12:30 P.M. the Board adjourned until January 16, 2024.

ATTEST:


JoAnn Davis, Clerk


Chairman Frazier



COMMISSIONERS PROCEEDINGS

May 28, 2024

The Board of County Commissioners (BOCC) met in special session pursuant to recess of May 20, 2024. Chairman Vince Frazier called the meeting to order at 8:05 A.M. Roll Call. Also present were Commissioner Mike Ryan and Commissioner Richard Miller. The Pledge of Allegiance was recited.

Minutes and reports received, reviewed and placed on file:

New/Ongoing/Other Business:

The Board reviewed the Commissioner's Proceedings from May 20, 2024.

A motion was made by Commissioner Miller to approve and sign the Commissioner's minutes from May 20, 2024 as presented, seconded by Commissioner Ryan. Chairman Frazier voted in favor, making the motion unanimous.

The Board reviewed the News Release from May 20, 2024 to be published in the newspaper.

A motion was made by Commissioner Miller to approve the News Release from May 20, 2024 to be published in the newspaper, seconded by Commissioner Ryan. Chairman Frazier voted in favor, making the motion unanimous.

Adrian Kiefer, Treatment Court Coordinator met with the Board for approval to pay for drug testing out of the Opioid Settlement Funds (64-00-737-142). The amount to reimburse Nez Perce County for the testing for April 2024 will be \$484.00.

A motion was made by Chairman Frazier to approve reimbursing Nez Perce County \$484.00 for drug testing to be paid out of the Opioid Settlement Funds (64-00-737-142), seconded by Commissioner Miller. Commissioner Ryan voted in favor, making the motion unanimous.

Ms. Kiefer also presented a Payment Agreement for the Board's review and consideration. The agreement is to pay \$500.00 a month rent, with the understanding that it is to be reimbursed directly to the Clearwater County Treatment Court.

A motion was made by Chairman Frazier to approve paying rent for Case #CR18-21-0150 for \$500.00 to be reimbursed at a rate of \$50.00 a month beginning August 2024, to be paid out of the Opioid Settlement Funds (64-00-737-142), seconded by Commissioner Miller. Commissioner Ryan voted in favor, making the motion unanimous.

Road & Bridge Supervisor Rudy Knapik called in to cancel his time with the Board.

The Board reviewed the job description for the Weed Assistant position. The position was advertised in the newspaper and the Job Service.

Chair Frazier made the motion to approve the description for the Weed Assistant position; Commissioner Miller seconded the motion; motion carried unanimously.

Juli Kaiser, payroll deputy clerk met with the Board.

New Hires/Changes: Landon Trinca – Patrol – wage \$22.79

Colin Berger – wage adjustment \$2,400 (difference)

Tona Morgan – added job line – Elections

Item that needs to be added to the Personnel Policy – County Employee must exhaust all available PTO and Comp time if they are short of hours.

At 9:23 A.M., a motion was made by Chairman Frazier to hold an executive session to discuss personnel with Sheriff Goetz, seconded by Commissioner Miller. Chairman Frazier declared the Board to be in executive session as authorized by Idaho Code 74-206(1) (b). Chairman Frazier, Aye; Commissioner Ryan, Aye; Commissioner Miller, Aye; motion carried unanimous.

The Board came out of executive session at 9:30 A.M. and no decision was necessary.

The Sheriff would like to place a new camera in the back door of the Sheriff's entrance. M2 Automation will install a PTZ-style camera for the Courthouse building. The camera will offer an automated IR illumination range of up to 300 meters and is capable of high-resolution imaging for superior awareness, even in the most challenging lighting conditions. The camera will be able to clearly capture video of the adjacent intersection and bridge. The cost for the camera is \$9,390.94. The camera will be paid out of LATCF Funds. The amount will be \$9,390.94 and the annual amount of \$422.59.

Chair Frazier made the motion to approve installing M2 camera at the Courthouse; Commissioner Ryan seconded the motion; motion carried unanimously.

The Sheriff gave an update on the County panic alarms that were installed in each department. The panic alarm went off at the Extension Office. The alarm was installed on their desk and the Extension Office got rid of the desk.

The Sheriff discussed with the Board last week the purchase of a jail body scanner. The scanner will scan each individual who comes to the jail and will show if that individual is carrying illegal substances on them. He suggested using opioid funds. The cost to purchase the scanner will be under \$200,000. There is a sealed bid process that the County will have to follow. The informal bid process is required for procurement between \$75,000 and \$150,000. The County has to solicit three bids and select the lowest. If impractical to secure three bids, County may accept less than three bids. If there are no bids, the County may proceed with purchase without further bidding.

Chair Frazier made the motion to move forward with the bid process for the jail body scanner; Commissioner Miller; motion carried unanimously.

Clerk JoAnn Davis presented the Official Canvass of Election Results for the Primary Election held on May 21st Election. The ballots were for the Primary Election. The results were reviewed.

Commissioner Miller made the motion to approve the Official Canvass of Election Results as presented by the Clerk; Chair Frazier seconded the motion; all voted yes, motion passed unanimously.

Ms. Davis gave an update in her department;

Delta Dental policy will have no increase this year.

The audit for 2022 was discussed. Presnell & Gage will send a letter out for the 2022 audit.

Ms. Davis sent out the Draft for the Title 6 Plan to Idaho Transportation Department (ITD).

Ms. Davis gave an update on the 2024 Legislative Review. She talked about the Agricultural Protection Areas (APA). The limited use of eminent domain to maintain or expand existing highway right of way allowed. The Counties will be required to establish APA Ordinance by January 1, 2025.

Rural Addressing Coordinator Lauri Stifanick met with the Board to get approval for a road name request. Landowner Charles Aaron Martin is requesting Sanctuary Lane and second preference is Forest Haven and third preference is Forest Lane.

Commissioner Miller made the motion to approve the road name of Sanctuary Lane; Commissioner Ryan seconded the motion; motion carried unanimous.

Ms. Stifanick gave an update on the CompuNet three-month contract for IT Services which will be expiring. She will request that CompuNet will write a four-month contract and have the Board review it.

Memorandum of Understanding between the City of Orofino, Idaho and Clearwater County, Idaho. The City is a party to that JUB Engineers, Inc. Agreement for Professional Services between the City of Orofino and JUB Engineers, Inc., for a project entitled "Orofino and Clearwater County Joint Transportation Master Plan".

Commissioner Miller made the motion to approve the Memorandum of Understanding as presented; Commissioner Ryan seconded the motion; Chair Frazier abstained, motion passed by 2/3.

Chair Frazier made the motion to recess as the Board of County Commissioners and convene as the Ambulance Board, seconded by Commissioner Miller, unanimous.

At 11:08 A.M., a motion was made by Chairman Frazier to hold an executive session to discuss personnel with the Board, seconded by Commissioner Miller. Chairman Frazier declared the Board to be in executive session as authorized by Idaho Code 74-206(1) (b), Chairman Frazier, Aye; Commissioner Ryan, Aye; Commissioner Miller, Aye; motion carried unanimous.

The Board came out of executive session at 11:12 A.M. and no decision was necessary.

Commissioner Ryan made the motion to recess as the Ambulance Board and reconvene as the Board of County Commissioners; seconded by Commissioner Miller, unanimous.

At 11:15 A.M. Chair Frazier made the motion to recess as the Board of County Commissioners and convene as the Ambulance Board, seconded by Commissioner Miller, unanimous.

Darren Smith, Ambulance Director and Sharon Barcus gave the Board an update in the Ambulance Department. Those who attended the proceeding were; Prosecutor C. Tyler and Payroll Deputy Juli Kaiser.

At 11:30 A.M., a motion was made by Chairman Frazier to hold an executive session to discuss personnel with Ambulance Director Darren Smith, seconded by Commissioner Miller. Chairman Frazier declared the Board to be in executive session as authorized by Idaho Code 74-206(1) (b), Chairman Frazier, Aye; Commissioner Ryan, Aye; Commissioner Miller, Aye; motion carried unanimous.

The Board came out of executive session at 12:12 P.M. and no decision was necessary.

Commissioner Ryan made the motion to recess as the Ambulance Board and reconvene as the Board of County Commissioners; seconded by Commissioner Miller, unanimous.

Prosecutor Clayne Tyler presented the Westlaw Renewal. His office contracts with Westlaw for their legal research needs. The contract was on a three-year basis with an opt out/non appropriations clause which is standard for Westlaw. The three-year term is up shortly. Mr. Tyler said the monthly rate has gone up to \$180. Westlaw is phasing out the old software and replaced it with a new version which includes AI assisted research. Westlaw will hold the current rate at \$660 per month through the end of the fiscal year. Westlaw has also moved away from a pay per database approach for government clients, and basically gives me access to the entire nationwide database. The total monthly charges will be \$850.00.

Chair Frazier made the motion to approve the Westlaw Renewal as presented; Commissioner Miller seconded the motion; all voted yes, motion passed unanimously.

Clearwater County Economic Development (CCED) Director Susan Jacobson met with the Board to discuss the Broadband Equity Access & Deployment (BEAD) Grant. The County was awarded the BEAD Grant. Ms. Jacobson gave the Board a proposal which includes the contract with Polydamas to carry out the activities needed to achieve the grant goals. She told the Board Polydamas dropped off a proposal to her to give to the Commissioners today that encompass all of the activities.

Chair Frazier made the motion to sign the proposal and move forward with the Grant; Commissioner Miller seconded the motion; motion carried unanimously.

Planning & Zoning Bobbi Kaufman met with the Board to give an update in her department.

She discussed selecting new Board members for the P&Z Commission. The Board received an application from Daryl Ketchum because his term expired. Taylor McIntosh and Barbara Lee Jordan were both interested and applied for the P&Z opening.

Chair Frazier made the motion to move forward with Ms. McIntosh and Ms. Jordan becoming a new Board member for P&Z Commission; Commissioner Ryan seconded the motion; motion carried unanimously.

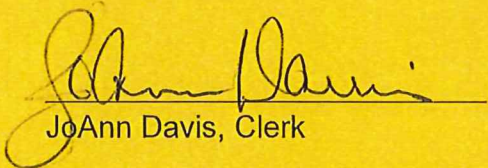
Ms. Kaufman discussed getting proposals for a contract surveyor. Chairman Frazier recommend that Ms. Kaufman get three quotes from surveyors to work with the County. The Board will need to have a contract with the surveyor.

Ms. Kaufman discussed upgrades for the street reconstruction project on Westgate Addition. LEAP Housing wants to discuss Westgate Subdivision and the County standards for the roads. The goal of the project is to enhance the infrastructure within the Westgate Subdivision. This includes comprehensive upgrades to the streets, water supply, sanitary sewer lines, and stormwater management system.

Approve/Deny/Sign:

At 2:00 P.M. the Board adjourned until June 3, 2024.

ATTEST:


JoAnn Davis, Clerk


Vince Frazier, Chairman



COMMISSIONERS PROCEEDINGS

Monday, April 22, 2024

The Board of County Commissioners (BOCC) met in special session pursuant to recess of April 15, 2024. Chairman Vince Frazier called the meeting to order at 8:00 A.M. Roll Call. Also present were Commissioner Mike Ryan and Commissioner Richard Miller. The Pledge of Allegiance was recited.

Minutes and reports received, reviewed and placed on file: Clearwater Management Council Meeting Minutes from March 28, 2024.

Payroll claims for the period of 3/17-4/13/24 were approved and paid in the following amounts: Current Expense-\$110,928.73; Road and Bridge-\$44,422.17; Ambulance-\$29,807.69; Consolidated Elections-\$2,891.37; Court-\$17,636.70; Justice Sheriff-\$101,395.29; Justice Jail-\$25,876.03; Justice Prosecuting Attorney-\$27,014.44; Drug Court-\$3,646.56; Parks & Rec Maintenance-\$311.76; Revaluation-\$10,017.67; Solid Waste-\$26,369.89; Solid Waste-Timberline-\$5,036.42; Weed Control-\$1,386.40. Total payroll expenses were \$406,741.12.

Agenda Changes: No changes were necessary.

New/Ongoing/Other Business:

The Board reviewed the Commissioner's Proceedings from April 15, 2024.

A motion was made by Commissioner Miller to approve and sign the Commissioner's minutes from April 15, 2024 as presented, seconded by Chairman Frazier. Commissioner Ryan voted in favor, making the motion unanimous.

The Board reviewed the News Release from April 15, 2024 to be published in the newspaper.

A motion was made by Chairman Frazier to approve the News Release from April 15, 2024 to be published in the newspaper, seconded by Commissioner Miller. Commissioner Ryan voted in favor, making the motion unanimous.

JoAnn Davis, Clerk presented a quote from Computer Arts, Inc. for imaging software. The quote is for \$2,137.73 for the imaging software licenses, modules and maintenance for May through September, 2024. This will include imaging modules for payroll, clerk's financial, recording, image scan and view licenses for each workstation and professional services for the set-up. She said the annual renewal would be approximately \$2,850.00.

A motion was made by Commissioner Miller to move forward with obtaining the Imaging Software Licenses, Modules and Maintenance as outlined in the quote as presented by Ms. Davis for \$2,137.73, seconded by Chairman Frazier. Commissioner Ryan voted in favor, making the motion unanimous.

Ms. Davis reported that the GemPlan increase next fiscal year will be 5.9%.

A motion was made by Commissioner Ryan to approve the Summary Claims Approval Report as presented, seconded by Chairman Frazier. Commissioner Miller voted in favor, making the motion unanimous.

Adrian Kiefer, Treatment Court Coordinator met with the Board for approval to pay for drug testing out of the Opioid Settlement Funds (64-00-737-142). The amount to reimburse Nez Perce County for the testing for March 2024 will be \$523.50.

A motion was made by Chairman Frazier to approve reimbursing Nez Perce County \$523.50 for drug testing to be paid out of the Opioid Settlement Funds (64-00-737-142), seconded by Commissioner Miller. Commissioner Ryan voted in favor, making the motion unanimous.

Ms. Kiefer also presented three Payment Agreements for the Board's review and consideration. These agreements are to pay \$500.00 a month rent, with the understanding that it is to be reimbursed directly to the Clearwater County Treatment Court.

A motion was made by Chairman Frazier to approve paying two month's rent for Case #CR18-23-0770 for \$1,000.00 to be reimbursed at a rate of \$100.00 a month beginning June, 2024, and to approve one month's rent for \$500.00 for Case #CR18-21-0150 to be reimbursed at a rate of \$50.00 a month beginning August, 2024, to be paid out of the Opioid Settlement Funds (64-00-737-142), seconded by Commissioner Miller. Commissioner Ryan voted in favor, making the motion unanimous.

The Board discussed Case #CR18-23-0907. It was decided Ms. Kiefer would bring the request back in a month for a decision.

Solid Waste Manager Janelle Smith dropped in to ask the Board about paying an employee for a mandatory meeting on their day off. Ms. Smith said this employee thinks they should be paid from the time they leave their house until the time they get back home. After discussing the matter, the Board told Ms. Smith to tell the employee they would be paid for their time while attending the meeting not the time it takes them to get there and the time it takes them to get back home.

The Board had a discussion about employees purchasing items that normally would have been taken to ClearMart. It was decided that any items of value would be put on the public auction website and items of little to no value would be disposed of.

Road & Bridge (R&B) Supervisor Rudy Knapik gave a report from his department. Mr. Knapik reported that the new truck has arrived, and the work on the Crow Bench slide has been completed. Mr. Knapik also discussed the load limits. It was decided the load limit restrictions could be lifted on all the county roads.

The magnesium chloride bids were discussed. It was reported the Commissioner's received two sealed bids. The bids were given to Mr. Knapik to open.

The first bid was from GMCO Corporation. Their bid for 500 tons of magnesium chloride delivered to Orofino was \$198.80 a ton for a total of \$99,400.00. The second bid was from Virotech Services, Inc (they bought out Road Wise). Their bid for 500 tons of magnesium chloride delivered to Orofino was \$179.00 a ton for a total of \$89,500.00. It was not on the agenda for a decision today, so the bids were taken under advisement and will be put on the agenda for a decision on May 6th.

At 8:50 A.M., a motion was made by Chairman Frazier to hold an executive session to discuss personnel with Rudy Knapik, seconded by Commissioner Miller. Commissioner Ryan voted in favor, making the motion unanimous. Chairman Frazier declared the Board to be in executive session as authorized by Idaho Code 74-206(1) (b). Chairman Frazier, Aye; Commissioner Ryan, Aye; Commissioner Miller, Aye.

The executive session ended at 9:03 A.M. No decisions were necessary.

The Board discussed splitting the crews up. Possibly having one crew work Monday through Thursday and another crew working Wednesday through Saturday. Chairman Frazier said it was something he needed to be thinking about. This would also be beneficial during the winter to keep the roads plowed. Commissioner Miller said it is supposed to rain this Thursday, Friday and Saturday so it would be an ideal time for crews to be blading the roads and not having to haul water. Mr. Knapik said he would work on it.

Mr. Knapik discussed the flagging classes offered through the Idaho Department of Corrections for inmates to obtain their certification. He said they may be willing to allow county employees to take the class and become certified in exchange for some gravel delivered to the prison. The Board gave approval for Mr. Knapik to pursue it.

Mr. Knapik asked about hiring another full-time person for the office that could also help with flagging and winter maintenance. He is proposing the person would have a starting wage of \$14.00 an hour. He said the workload on the new person in the office has been overwhelming, so getting some additional help for her would be very beneficial. Commissioner Miller asked if having additional office help would free him up to be out on the roads. Mr. Knapik said it would. The Board approved for Mr. Knapik to hire an additional person to help in the office and assist with flagging at \$14.00 an hour.

Chairman Frazier advised Mr. Knapik to call the prison and see about being a part of the career fair they are hosting at the park on April 30th.

Juli Kaiser, payroll deputy clerk met with the Board. Ms. Kaiser presented timesheets for approval.

Ms. Kaiser discussed the deputy in the sheriff's office that has National Guard obligations once a month. She used 9 hours of comp time to make up for the time she was gone. Ms. Kaiser said she had not yet heard from Clayne Tyler since their last meeting regarding what the laws are pertaining to military leave. It was decided to talk to Sheriff Chris Goetz about it during his session.

Sheriff Chris Goetz met with the Board. The Board discussed his deputy that has National Guard duties once a month. Mr. Goetz said the person serving knows a year in advance what their guard schedule is. His office should be scheduling around that, so it shouldn't even be an issue. Ms. Kaiser reported she was 9 hours short on the last paycheck so 9 hours was taken from their comp time. Mr. Goetz thought the issue had been resolved after their last meeting. Mr. Goetz said he would look into it and address it with the deputy. A memo was received today from Mr. Tyler that said requiring employees to use their comp time during their leave to serve any of their military obligations would likely violate the Uniform Service Employment and Re-Employment Rights Act (USERRA) and create a high risk of litigation and liability to the County. Mr. Tyler also recommended Personnel Policy Manual changes addressing this issue. Later in the session Clerk JoAnn Davis said that the 9 hours comp time was never taken out, so nothing needed to be done.

Mr. Goetz reported that he would be sending two cars to Ada County for the precession for the officer killed in the line of duty. He will be asking his staff for volunteers to attend.

Mr. Goetz also reported that he will be at the career fair hosted by the Department of Corrections on April 30th to try and recruit some new employees. He said it is hard to compete for employees with the prison because of their sign on bonus and paying \$2-\$3 more per hour. He said they are starting to lose ground again even after a few years of raises, he said other counties are starting to catch up to them again. He said the Consumer Price Index (CPI) is up 4.2%. Last year it was up 8.6%. He said the CPI continues to rise, but our funding sources have kind of flattened out.

The new election law that has gone into effect regarding electioneering within 250-feet of a polling place was discussed. The Clerk's Office is a polling place during early voting, so anyone with a political bumper sticker or other campaign signage would violate the 250-foot law. He said his office will not be on bumper sticker patrol but if they get a complaint they will need to look into it.

Planning & Zoning (P&Z) Administrator Bobbi Kaufman met with the Board to give a report on the P&Z Commission hearing that was held on April 17, 2024. The P&Z Commission discussed a Major Subdivision request (SD20240021) by Talisman Construction Services, Inc. to divide approximately 75.49 acres into fifteen lots. The property is zoned F-1, Low Density Rural District and is located in Section 11, Township 37 North, Range 1 West at 12806 Cavendish Highway, Kendrick, Idaho.

Ms. Kaufman reported that this request falls under two different ordinances. The old one and the one that was recently updated. When the preliminary plat was submitted it didn't require a decision from the BOCC, so that is why they hadn't heard the request until now. She said it was advertised for a public hearing to be held next Monday, April 29th but the BOCC is not meeting that day, so it will need to be rescheduled. Ms. Kaufman said the two ordinances conflict with each other, so she needs to know how the Board would like her to proceed. No matter what the BOCC decides she is going to have to readvertise the meeting. It was decided to readvertise the meeting to give another report on the request on May 13th at 11:00 A.M.

Ms. Kaufman said the Board still needs to be thinking about getting a surveyor. She said Mr. Tyler still has the contract for review.

The Board held an open public hearing to make a decision on a Conditional Use Permit (CUP) request by Joshua Ulrich (ZC20240017) to allow the commercial use of his property for a recreational park to be named Thunder Heart RV Park and Guest Ranch. This property is located in Section 20, Township 36 North, Range 5 East at 24143 Highway 11 in Pierce, Idaho. Per the Clearwater County Land Use Ordinance Article V Chapter 508 & 508.5.7, a motion is needed to set a date to make a final decision or to hold another public hearing. The Board held a public hearing on April 1, 2024 and made the decision to hold a public hearing on April 22nd.

At 10:30 A.M. Chairman Frazier opened the public hearing for the CUP and read his opening statement. Present were Joshua Ulrich, Michael Martin and Susan Spencer. This session was tape recorded and also available for attendance by the public via Zoom.

On March 20, 2024, the P&Z Commission heard the CUP request by Mr. Ulrich. Ms. Kaufman read the Findings of Fact from the P&Z Commission and signed by P&Z Chairman Douglas Donner. The P&Z Commission recommended approval of the request with the following conditions:

1. Idaho Department of Transportation (ITD) approve the approach
2. Fire restrictions
3. Fire plan
4. Apply through P&Z again if they decide to expand
5. Review the request in two years
6. Provide a list of Rules and Restrictions for the RV Park

Ms. Kaufman went over all the oral and written testimony provided at the P&Z Commission hearing; for, against and neutral. In regard to the conditions, Ms. Kaufman referenced Exhibit L. Exhibit L is an email she received from Shane Niemela with ITD addressing Condition #1. Mr. Niemela stated the existing approach is acceptable as long as

there are only 4 RV spaces. ITD reserves the right to review or reevaluate the plan should the RV Park expand.

Commissioner Miller asked where the RV spots would be located. Mr. Ulrich pointed them out on the map, noting that they would not be visible from the road or by the neighbors. Chairman Frazier asked if any additional correspondence had been received. Ms. Kaufman said she received a letter of support from Kathryn and Jerry Coles, which she read into the record.

Chairman Frazier asks Mr. Ulrich to present his testimony. Mr. Ulrich went through a Powerpoint presentation that he used to explain and clarify his request. In regard to the fire conditions, he spoke with the Fire Chiefs from both Pierce and Weippe. He read a letter signed by both of them stating they have reviewed the information and feel comfortable with the request. Mr. Ulrich addressed Condition #6. He provided a list of the RV Park rules that he read to the Board that will be handed out to every camper.

At 10:45 A.M. Commissioner Ryan left the session.

Commissioner Miller questioned the UTV/ATV use off of the property. Mr. Ulrich said he would look into that further. Commissioner Miller also asked if they have a maximum stay policy. Mr. Ulrich said their goal is for it to be a short-term destination for people wanting to come to the area for outdoor recreation. Chairman Frazier asked if they are willing to put a cap on how long someone can stay. Mr. Ulrich said he is thinking two weeks to a month, but he is willing to work with someone who may be in the area for temporary work purposes that may need to stay longer. They are not looking to rent to people long-term.

Chairman Frazier asked Ms. Kaufman to confirm that ITD is comfortable with the approach. Ms. Kaufman said they were if the RV Park remains at 4 spaces, but they want to review the plan if they expand. Ms. Kaufman said if Mr. Ulrich wants to expand he would have to reapply through the P&Z Commission at which time ITD would be given the opportunity to review the expansion plan and be able to comment.

Mr. Frazier asked if there was anyone present in support of the request. There were none. Then he asked if there was anyone present that wanted to speak as neutral or opposed to the request. Michael Martin spoke in opposition to the request. He said his main concerns are preserving the neighborhood. His property is 750-feet from the proposed park and his family has lived in the area for over 40 years. He is also concerned with the people staying there to recreate around him, and he has concerns over future expansion plans. He doesn't want the area vibe to change. He wants it to remain quiet. Ms. Kaufman said there wasn't anyone on Zoom wanting to comment.

At 10:56 A.M. Chairman Frazier closed the hearing to public comment and initiated deliberations amongst the Board. He stated that he appreciates what Mr. Ulrich is saying as long as the stipulations are met and that it is reviewed in two years to make sure there haven't been any issues. He said he doesn't like to interfere with personal property rights. Commissioner Miller didn't have any further questions.

A motion was made by Chairman Frazier to approve the Conditional Use Permit request by Joshua Ulrich for an RV Park with 4 spaces with the condition the P&Z Commission will review the request in 2 years to see if the area vibe has changed and see if it has adversely affected the neighbors or has required the use of additional resources such as law enforcement. If the P&Z Commission finds there have been issues then it would come back before the BOCC, seconded by Commissioner Miller. With both voting in favor, the motion passed.

Mr. Ulrich said anyone at any time is always welcome to contact them with any questions or concerns.

At 11:20 A.M. the hearing concluded.

The Board met with Clinton Daniel, District Director for Representative Russ Fulcher, Leticia Seloske, Regional Director for Senator Mike Crapo, and Kaci Ralstin, Regional Director for Senator Jim Risch. Mr. Daniel stated they are meeting with the County Commissioners around the State to find out their concerns and see if anything can be done on a federal level to assist the counties. Prior to this meeting they met with Sheriff Chris Goetz.

Chairman Frazier said currently the Board's main concern is the Forest Service's, Forest Revision Plan. They discussed the issues the Board has with the current draft. One of those concerns is the proposed Wild and Scenic River Designations and also the proposed wilderness areas. Chairman Frazier said these designations will adversely affect miners, loggers and people who use the area for recreation. He said some of the minerals being mined in the area are military grade and they would no longer be accessible. He said managing these areas as wilderness shuts down all recreation. Mr. Daniel asked if the County is an objector. Chairman Frazier said they are. A copy of the objection letter was provided to the Regional Directors.

Chairman Frazier said the Plan also hammers on Dworshak Reservoir, saying the land taken for the reservoir is diminishing the elk population. What the Plan does not mention is all the land that was set aside at the time in various locations to make up for it. He said he finds it very frustrating that the decisions for Clearwater County are being made in Missoula, Montana, not even within our own State.

Chairman Frazier also discussed the problems they are having with a grant awarded to the County to fix the Dent Bridge Road. They discussed all the new regulations that the County is put under that has delayed the work for a very long time. Ms. Ralstin reminded the Board that anytime the County applies for federal grants, to make sure and reach out to them because they can get letters of support from their bosses.

Commissioner Miller brought up the reintroduction of grizzly bears. He said that would be detrimental to our area.

Chairman Frazier asked the Regional Directors if they had heard anything about the dams. Ms. Seloske said the only thing official is a Memorandum of Understanding, which they said can be rescinded at any time. It was the consensus of the Directors that they won't be breaching the dams anytime soon. Mr. Daniel said, not to say it won't happen, but right now the votes just aren't there.

Chairman Frazier asked what they knew about railroad lines, in particular railcars that are being stored on the railroads. He said they have issues here and the stored railcars are holding up commerce because the rail lines can't be used when there are railcars being stored on the lines. Ms. Seloske asked if there are any regulations on how long they can be stored on the rail line. Chairman Frazier said he wasn't sure but it's his understanding that the rail line has to be abandoned before they can store railcars on it. Ms. Seloske said she believes all the regulations are under the Federal Railroad Administration. She said she would research it further and let the Board know what she finds out.

At 12:14 P.M. a motion was made Chairman Frazier to recess as the Board of County Commissioners and convened as the Ambulance Board, seconded by Commissioner Miller. Both voted in favor, making the motion unanimous.

Ambulance Director Darren Smith and Deputy Director Sharon Barcus met with the Board to provide an update on their department. Mr. Smith said they were successful in getting their account working with SAM.gov. It is showing them under Clearwater County but doing business as the Ambulance District. He said the number and address are different from the County's. The next renewal date is April, 2025.

Mr. Smith discussed the medical contracts for Dr. Ann Lima and Dr. Vanessa Brown. He said they still need to be sent to Clayne Tyler for his review. He also discussed other staffing issues. Jessica Teem is waiting for her background check to be completed.

Mr. Smith reported that someone from the Idaho State Emergency Services (EMS) visited their site last week and provided them with positive feedback. He also reported that the Idaho Board of Pharmacy (IBOP) will conduct an inspection on May 8th. If they pass and become licensed, then the next step is registration with the Drug Enforcement Agency (DEA). This process could take 1 or 2 months. After that has been completed, they will contact the Idaho EMS to schedule a final site visit and licensure for 911 Advance Life Support (ALS) following IBOP and DEA licensure.

Mr. Smith reported that Madhouse Apparel has paid in full.

At 12:28 P.M. a motion was made by Chairman Frazier to hold an executive session to discuss personnel with Mr. Smith and Ms. Barcus, seconded by Commissioner Miller. Both voted in favor, making the motion unanimous. Chairman Frazier declared the Board to be in executive session as authorized by Idaho Code 74-206(1) (b). Chairman Frazier, Aye; Commissioner Miller, Aye. The executive session ended at 12:45 P.M. No decisions were made in the executive session.

Mr. Smith brought up the stipend that is paid to the EMT's in the outlying areas for carrying their radios. If they get a call then they lose their stipend, which is currently \$10.00 a day. Mr. Smith said he would like them to be able to get the \$10.00 a day in addition to the money earned when they are on a run. Chairman Frazier suggested \$7.50 a day. After further discussion, the Board agreed that the outlying areas can be paid their stipend in addition to the money they earn when they receive a call for service because they don't get very many calls during the year. This would not affect the Orofino EMT's.

Mr. Smith and Ms. Barcus discussed the cost of getting retractable steps for the side door of Ambulance 621 and Ambulance 625. They explained both ambulances had them at one time but 621's was removed after it broke and 625's is broken. Ms. Barcus said the first step off the ambulance is very high up and people are getting injured when stepping out of the ambulance. Mr. Smith thought an easy fix would be to get a retractable step that is normally used for an RV because they cost \$600-\$700 each, but after further research he didn't think it would work on the ambulances. He has a quote for the retractable step that is made for ambulances. He said they are \$2,300 each. Chairman Frazier asked where he would pay it from. Mr. Smith said he would have to look at his budget. The Board gave their approval for him to pursue it, if the funds are there.

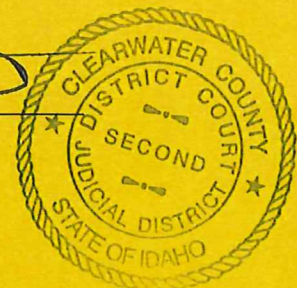
At 1:00 P.M. a motion was made by Chairman Frazier to recess as the Ambulance Board and reconvened as the Board of County Commissioners, seconded by Commissioner Miller. Both voted in favor, making the motion unanimous.

Next week the Board will not be meeting, but Chairman Frazier said he would come in to approve timesheets.

At 1:15 P.M. Chairman Frazier made a motion for the Board to adjourn until May 6, 2024, seconded by Commissioner Miller. Both voted in favor, making the motion unanimous.


JoAnn Davis, Clerk


Vince Frazier, Chairman



RECEIVED
4/17/24

JR

CLEARWATER COUNTY GROSS PAYROLL
APRIL 2024 PAYROLL

Fund #	Fund Name	03/17/24-03/30/24	03/31/24-04/13/24	Total of 2 Payrolls
01 01	Auditor	\$ 9,389.61	\$ 9,428.83	\$ 18,818.44
01 02	Assessor	\$ 11,318.41	\$ 11,318.43	\$ 22,636.84
01 03	Treasurer	\$ 6,172.80	\$ 6,172.80	\$ 12,345.60
01 05	Commissioners	\$ 8,234.11	\$ 8,115.04	\$ 16,349.15
01 06	Coroner	\$ 791.69	\$ 791.69	\$ 1,583.38
01 10	Building & Grounds	\$ 1,359.41	\$ 1,574.19	\$ 2,933.60
01 11	Emergency Management	\$ 2,508.80	\$ 2,508.80	\$ 5,017.60
01 12	GIS	\$ 2,342.40	\$ 2,342.40	\$ 4,684.80
01 13	County Agent	\$ 2,908.01	\$ 2,908.00	\$ 5,816.01
01 14	Data Processing			\$ -
01 15	Elections	\$ 9.99		\$ 9.99
01 31	Zoning	\$ 4,733.32	\$ 4,560.00	\$ 9,293.32
01 35	Juvenile Services	\$ 3,931.20	\$ 3,931.20	\$ 7,862.40
01 38	Misdemeanor Probation	\$ 1,788.80	\$ 1,788.80	\$ 3,577.60
	TOTAL CURRENT EXPENSE	\$ 55,488.55	\$ 55,440.18	\$ 110,928.73
02 00	Road & Bridge	\$ 20,954.83	\$ 23,467.34	\$ 44,422.17
04 00	Ambulance	\$ 16,131.33	\$ 13,676.36	\$ 29,807.69
05 00	Consolidated Elections	\$ 1,487.69	\$ 1,403.68	\$ 2,891.37
06 00	Court	\$ 8,839.62	\$ 8,797.08	\$ 17,636.70
	Sub Total	\$ 47,413.47	\$ 47,344.46	\$ 94,757.93
08 04	Justice Sheriff	\$ 50,633.94	\$ 50,761.35	\$ 101,395.29
08 05	Justice Jail	\$ 12,964.67	\$ 12,911.36	\$ 25,876.03
08 07	Justice Prosecuting Attorney	\$ 13,507.22	\$ 13,507.22	\$ 27,014.44
	TOTAL JUSTICE FUND	\$ 77,105.83	\$ 77,179.93	\$ 154,285.76
15 00	Drug Court	\$ 1,746.24	\$ 1,900.32	\$ 3,646.56
18 00	Parks & Rec Maint		\$ 311.76	\$ 311.76
20 00	Revaluation	\$ 5,008.84	\$ 5,008.83	\$ 10,017.67
21 00	E911			\$ -
23 00	Solid Waste	\$ 13,488.84	\$ 12,881.05	\$ 26,369.89
23-01	Solid Waste - Timberline	\$ 2,615.94	\$ 2,420.48	\$ 5,036.42
27 00	Weeds		\$ 1,386.40	\$ 1,386.40
38 00	Waterways			\$ -
42 00	ARPA	\$ -		\$ -
	Sub Total	\$ 22,859.86	\$ 23,908.84	\$ 46,768.70
	TOTAL 4 WEEK PAYROLL	\$ 202,867.71	\$ 203,873.41	\$ 406,741.12